

Buildings and Grounds Committee Minutes
January 13, 2014 – 3:00 p.m.

Present: Chairman Lewza; Supervisors Collyer, Jenkins, Martin, Raymond, Veitch, Ziegler, Wood and Sausville; Ryan Moore, Deputy Administrator; Tom Speziale, Keith Manz, Public Works; Mike Churchill, McFarland Johnson; Steve Dorsey, County Attorney; Press.

Chairman Lewza called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Veitch, seconded by Mr. Collyer the minutes of the December 9, 2013 meeting were approved unanimously.

Chairman Lewza announced the appointment of Mr. Collyer as the committee Vice Chair.

Mr. Manz said PAPI's (Precision Approach Pathway Indicator) were installed at the County Airport. The cost to put it into effect and authorize it with the FAA is \$6,100 which is reimbursed 90% Federal, 5% State and the county's share is 5%. He said there would be no budget impact as the funds are in the budget.

A motion was made by Ms. Raymond, seconded by Mr. Jenkins to approve authorizing the Chairman to execute an FAA Reimbursable agreement for a PAPI Flight Check in an amount not to exceed \$6,100. Unanimous. (Committee Approval Only)

Mr. Manz said the following projects are prior year projects that are being carried over to 2014.

a) Airport Apron Rehab.	\$ 15,046
b) Airport Master Plan Update	\$104,277
c) Airport Construct Taxiway Lighting	\$260,627
d) Airport Wildlife Hazard Study	<u>\$ 80,106</u>
e) Building 4 Emergency Boiler Replacement	\$515,056

Amend budget accounts as follows:

Increase Expenses:	
1-50-513-7091 – Land Acquisition and Improvements	\$119,323
1-50-513-7092 – Infrastructure	\$340,733
1-50-000-8461 – Building Maintenance	\$ 55,000
Decrease Expenses:	
1-14-999-9000 – Unallocated Amount	<u><\$ 55,000></u>
	\$460,056
Increase Revenues:	
1-50-3592 – SA Airport	\$ 22,627

1-50-4592 – FA Airport	\$414,802
1-0599.M – Fund Balance	<u>\$ 22,627</u>
	\$460,056

A motion was made by Mr. Veitch, seconded by Ms. Raymond to approve the transfer of funds from the 2013 to the 2014 budget for the above projects. Unanimous.

Ms. Raymond made a request that a monthly report be given to the Buildings and Grounds Committee members with regard to the County Airport.

Mr. Lewza said a committee was formed to review the airport master plan. He said a report will be given every month when the agenda is distributed to the committee members.

On a motion made by Ms. Raymond, seconded by Mr. Jenkins the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom